

## **The Patrol Meeting Agenda**

*A written patrol meeting plan can help you plan the meeting and can guide you during the meeting. Be sure to distribute the agenda to your patrol members in advance so they can arrive prepared to share in the responsibilities. The agenda you prepare will include these key items:*

### **Opening**

This can be a call to order or a simple ceremony. A patrol member can be assigned to research a ceremony to lead that the patrol can later use for a troop meeting ceremony.

- Scribe takes roll
- Scribe reads the log of the last meeting.
- Patrol Leader announces the purpose of the current meeting.
- Assistant Patrol Leader reviews advancement by patrol members

### **Business**

Items of business may include one or more of the following:

- Plan for upcoming activities and make assignments
- Plan menu and duty roster
- Address new business
- Present the Patrol Leader's report on the Patrol Leader's Council Meeting (once a month)
- Check and repair patrol camping equipment
- Vote on issues that need to be decided
- Build patrol spirit (yell, flag, song, logo)
- Ask for ideas on what the patrol members want to do at the next meeting or for a special patrol activity

### **Skill Activity**

Practice a Scouting skill that will be needed in the future

### **Game**

Play a Scouting game.

### **Closing**

Use a brief closing thought by the Patrol Leader or other member of the patrol to end the meeting and remind scouts of the importance of what they are doing.